



Committee/Group Chair's Report

Agenda Item: P1/013/20

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| Name of Committee/Group | Audit Committee | Reporting to: | Trust Board |
| Date of the meeting: | 21 January 2021 | Parent Committee: | Trust Board |
| Chair: | Mark Tattersall | Quorate (Y/N) | Y |

| Agenda Item: | RAG | Key Points | Actions Required/Action Lead | Expected Date for Completion |
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| Any Other Business: Management of Complaints | | The Committee members were informed of the concerns raised at the Performance Committee relating to the management of complaints. The matter was remitted to the Quality Committee and subsequently the Audit Committee for a deep dive review of the complaints process to take place. | The Audit Committee requested an assurance report to the April Audit Committee in relation to the outcome of the review into the management of complaints. | April 2021 |
| MIAA - Internal Audit Progress Report | | <p>The Committee received and discussed the MIAA Internal Audit Progress Report noting that despite the effects of the Covid-19 pandemic assurance was given that sufficient work should be completed on the Internal Audit plan to deliver a year-end Head of Internal Audit Opinion.</p> <p>The Committee noted the completion of two Internal Audit reviews namely:</p> <ul style="list-style-type: none"> Business Continuity Planning receiving Substantial Assurance with 2 Medium and 1 Low Risk | Recommendations from the completed reviews to be added to the Audit tracker. | January 2021 |

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| | | <p>Recommendations due for completion by March 2021</p> <ul style="list-style-type: none"> Recruitment and Retention receiving Substantial Assurance with 1 Medium Risk Recommendation for completion by July 2021. <p>The Committee further noted the following reviews in progress:</p> <ul style="list-style-type: none"> Key Finance Systems Patient Experience IPR/Deep Dive IT Resilience | | |
| MIAA – External Quality Assessment of Conformance to the Public Sector Internal Audit Standards | | <p>The Committee discussed and noted the findings from an External Quality Assessment by CIPFA against MIAA's compliance with the Public Sector Internal Audit Standards.</p> <p>The Committee noted that the self-assessment and that MIAA fully conforms to the requirements of the Public Sector Internal Audit Standards.</p> | None required | Not Applicable |
| 2019-20 MIAA Medical Devices Review Progress Report | | <p>The Committee received and discussed the deep dive report which was requested at the last Committee meeting. This report was requested following concerns raised regarding the lack of progress implementing the actions arising from the limited assurance review. The Committee thanked the Executive for the report and was assured by the progress made in</p> | The Committee requested a further update report in 6 Months. | July 2021. |

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| | | implementing actions. There remains some work in progress so a further update report was requested by the Committee. | | |
| External Audit: Joint Action Plan following lessons learnt post External Audit 2019/2020. | | <p>The Committee received and discussed an update on progress relating to the action plan noting the following salient points:</p> <ul style="list-style-type: none"> Consideration is required by External Audit in relation to resources required to carry out the audit for 2020/21. | An update to be provided to the Audit Committee members in February 2021 on further progress towards the completion of the audit. | February 2021 via e-mail to Committee members. |
| External Audit Progress Report and Sector Update | | <p>The Committee noted the update provided the new Code of Audit Practice from the National Audit Office from April 2020 and coming into effect 2020/2021. The Code introduced a revised approach to the audit of Value for Money with the Committee discussing the key changes:</p> <ul style="list-style-type: none"> New set of criteria covering financial sustainability, governance and improvements in economy, efficiency and effectiveness. Increased reporting with the auditor required to produce a commentary on all criteria rather than report by exception Replacing the qualified/unqualified approach with judgements on performance in addition to providing key recommendations. | | |

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| | | <p>The Committee further discussed the updated International Auditing Standards from the Financial Reporting Council and in particular the requirement for the Audit Committee members to understand the methods and models used to arrive at the accounting estimates. In addition the Committee discussed the requirement to oversee the process and evaluate how management have made the accounting estimates.</p> <p>The Committee was concerned to note the potential implications of this and the scope of work required, requesting a report to be produced by the Executive detailing the relevant accounting estimates and the outline methodologies to be applied.</p> | Report and required time-scales to be shared with the Audit Committee prior to the April Committee. | February 2021 |
| Board Assurance Framework – Quarter 2 | | <p>The Committee discussed and noted the Board Assurance Framework. Committee members highlighted several significant risks which they believe are not currently included within the BAF. Consequently, the Committee asked the Executive to consider these risks as they amend the BAF in response to the recently agreed revised Strategy for the Trust.</p> | Ongoing revision of the BAF. | January 2021 |

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| Key Finance Assurance Indicators | | The Committee noted and discussed the level of debt that remains outstanding from other NHS organisations acknowledging further discussion will take place at the next Trust Board meeting. | Update to the next Audit Committee. | April 2021 |

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| | ALERT the Committee on areas of non-compliance or matters that need addressing urgently |
| | ADVISE the Committee on any on-going monitoring where an update has been provided to the sub-committee and any new developments that will need to be communicated or included in operational delivery |
| | ASSURE the Committee on any areas of assurance that the Committee/Group has received |